

# ECN 275/375 Instructions for take home tests (2025)

Test questions will be available on **the course homepage** (<http://arken.nmbu.no/~eiriro/ecn275/>) **Friday March 7 at 12:15** in two different formats:

- PDF (advice: read through all questions first. This may help you to allocate your time more wisely).
- MS Word (you **must** write your answers directly into this file – it also saves you time as questions are already in this file). If you use another word processor, convert the word file to your preferred word processor.

Steps in your work on the tests:

1. Insert your name on page one (the red text line).
2. Save the file you opened from the web course page on your local PC (and save often as you enter your answers to reduce the risk of losing work done).
3. Read through the exam to get an overview.
4. How to respond/write your answer:
  1. Plain text answers or answers with limited mathematics: Write your answer straight into the question document you opened. You do not need to make mathematical notation in *italics*, but proxies for super- (^x) or sub-scripts (\_x) make it easier for me to read your answer.
  2. Graphics or complicated mathematics: Draw by hand and scan or take a picture with your mobile. Insert the image in the appropriate place in the document.  
If that is not working, enclose images as separate files with a clear name and mark in your Word document where image X.Y .pdf or X.Y.jpg is to be inserted. In your naming convention, X relates to question number (1 to 3), and Y to the number of the graph in that question. Example: name the first graph for question 2 as Fig2-1.jpg (or pdf), the second graph in question 2 as Fig2-2.jpg (or pdf), etc.
5. **Save often so you do not lose your work.**
6. When done, **convert your answer file to pdf** and send to my email to Eirik ([eirik.romstad@nmbu.no](mailto:eirik.romstad@nmbu.no)) from your preferred email address (private or NMBU-address, do not use Canvas-email as it does not properly deal with enclosures) **no later than 3 hours after the test starts** (unless you have added time). For those with added time, send an email to Eirik to inform about the added time you get on ordinary NMBU exams of 3 hrs duration. I do not want to know the reasons behind why you are given additional time by NMBU due to privacy reasons.

**You are responsible for making sure the technical sides work, i.e., that you have a working internet connection (and a backup possibility in case it suddenly does not work). My advice is do not wait to submit until the last minute. The “in-school” version of this test lasts for 1 hour and 45 minutes. Here, you have 3 hours to your disposal. Some of that extra time is to ensure that you can submit by the deadline for submissions (I will receive your answer very shortly after that time and I will allow for a few minutes delay for your answer to be in my inbox).**

Around 17-18 o'clock on the day of the test my suggested answers to the test will be available on the course web page.

**Best of luck!**

Updated: January 7, 2025.